



Pea Ridge School District Title IX Complaint Reporting Form

Purpose: The purpose of this Title IX grievance formal complaint form is to gather the essential basic facts of the alleged actions in order that, prompt and equitable resolutions of complaints based on sex discrimination, including complaints of sexual harassment or sexual violence, in violation of Title IX of the Education Amendments of 1972 (“Title IX”) can be resolved as expediently and appropriately as possible.

This form **only applies** to complaints alleging discrimination prohibited by Title IX (including sexual harassment and sexual violence). Complaints of alleged sex discrimination, including sexual harassment, brought forth by students, parents/guardians, current or prospective employees, and other members of the school community will be promptly investigated in an impartial and in as confidential a manner as reasonably possible

Title IX Coordinator
Kevin Ramey, Assistant Superintendent
979 Weston St.
Pea Ridge, AR 72751
PH: 800-451-0032
Fax: 479-431-6095
Email: kramey@pearidgek12.com

**Pea Ridge School District
Title IX Complaint Form**

Contact Information of person completing this form:

Name: _____ Today's Date: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Email: _____

Complainant:

Name of Complainant: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Student Grade: _____

School Information: *Please check which school the complainant attends*

- Pea Ridge Primary
- Pea Ridge Intermediate
- Pea Ridge Middle School
- Pea Ridge Junior High
- Pea Ridge High School

Basis of Discrimination or Harassment:

Please check the following box(s), based on the type(s) of harassment you experienced, including actual or perceived: Complaints related to:

- | | |
|---|---|
| <input type="checkbox"/> Sexual Orientation | <input type="checkbox"/> Ancestry |
| <input type="checkbox"/> Gender | <input type="checkbox"/> Mental or Physical Disability |
| <input type="checkbox"/> Ethnicity | <input type="checkbox"/> Age |
| <input type="checkbox"/> Race | <input type="checkbox"/> Association with any of these categories |
| <input type="checkbox"/> National Origin | <input type="checkbox"/> Sexual Harassment |
| <input type="checkbox"/> Religion | <input type="checkbox"/> Sex (Title IX) |
| <input type="checkbox"/> Color | |

Details of Complaint: Please answer the following questions to the best of your ability. Attach additional sheets of paper if you need more space.

Please describe the actions you believe may be sex discrimination, including complaints of sexual harassment or sexual violence, in violation of Title IX and identify with reasonable particularity any person(s) you believe to be responsible. Please attach additional sheets, if necessary:

When and where did the actions described occur? (Date and location)

Are there any witnesses to this matter: _____ Yes _____ No

If yes, please identify the witnesses:

Did you discuss this matter with any witnesses identified above? ____ Yes ____ No

If yes, please identify the person to whom you have spoken:

Name: _____ Date: _____

Method of Communication: _____

Please identify all Pea Ridge staff members to whom you have reported your concerns:

Name(s): _____

Date: _____ Method of Communication: _____

Please describe the result of the discussion(s) with Pea Ridge staff members:

Please provide any additional information that would be important to this complaint:

Please attach any statements, names of witnesses, reports, or other documents which you feel are relevant to your complaint.

I certify that the information provided on this Title IX Complaint Reporting Form is true and correct.

Printed Name

Signature

Date

Person receiving complaint form:

Printed Name

Signature

Date Received